

LAKEVIEW JUNIOR HIGH SCHOOL



3700 Orcutt Road, Santa Maria, California 93455 • (805) 938-8600 FAX (805) 938-8649
Ted Lyon, Principal • Jonathan Dollahite, Vice Principal • www.LakeviewJHS.net

Student Handbook 2016/2017

Dear Students:

Welcome to Lakeview Junior High School. We are happy to have you as a member of the Lakeview family. Whether you are a 7th or 8th grader, we want you to experience the most exciting and successful year ever. While attending Lakeview Junior High you will encounter many changes. The academic workload and social adjustments will be great. You will be expected to attend school daily with school spirit, have pride in the assignments you complete, and accept responsibility for appropriate decisions and behavior.

Our vision here at Lakeview is Dream, Believe, Act, and Achieve.

DREAM

- Think outside the box
- Strive for better
- Imagine a better you
- Consider the possibilities
- Keep doors open
- Be Limitless
- See yourself beyond the now

Believe

- Believe in yourself
- Believe in one's self to achieve goals
- Have confidence in yourself
- Believe in what your senses are telling you
- Believe in positive intentions
- Believe others care
- You can be an active participant in your future

Act

- Take action and complete tasks!
- Behave Responsibly!
- Take Positive Risks!
- Keep up on Schoolwork!
- Treat people the way you want to be treated!
- Don't give up, keep trying, make adjustments!

Achieve

- Feeling successful when meeting (short term and long term) goals
- Pride and confidence in what we achieve
- Demonstrating learning with improved grades and/or new skills.
- Extend knowledge beyond school.

"If it does not challenge you, then it doesn't change you."

We need your cooperation as we move toward this goal. Both you and your parents need to read and discuss this handbook. This handbook will answer many questions you may both have about rules and activities at your school. All students and parents are responsible for knowing the contents of this handbook.

If you have any questions or concerns regarding the school rules or general information in this packet, please feel free to contact the school office at 938-8600.

Ted Lyon
Principal

ATTENDANCE

It is the parent's responsibility to call the school office and state the reason for the student's absence. School attendance line phone number is 938-8642. You can leave a message at any time.

1. State law requires that a student be in school, unless prevented by illness or matters of the court.
2. Parents, please notify the school by 9:00 am on the day your child is absent.
3. If your child is not in school, you will be notified by telephone to verify the absence. Please be sure emergency numbers are correct.
4. Truancy is an unexcused absence and a violation of state law.
5. Students who are absent on the day of an activity may not attend or participate in an after school activity such as dances or games.
6. Excused absences include: personal illness, medical appointments, court appearances or funerals. All other absences are considered unexcused.
7. An independent study agreement for absences 5 days or greater can be arranged two weeks prior to the absence by calling the attendance line.

ASSEMBLIES:

General student body assemblies are held during the school year in the multi-use room or the gym. Only eligible students will be allowed to attend.

CHEATING

Honesty is just one of the life skills reinforced at Lakeview. Cheating is taking another's work as your own or providing work/answers to another student. Examples include the following: copying homework or allowing another student to copy your homework, copying another student's test or allowing someone to copy your test, plagiarism (copying from a printed source without the author's permission), forgery (writing someone else's signature), using unauthorized information during a test, or use of cell phone for picture taking or texting during test. Working in teams or groups when assigned by a teacher is not considered cheating.

Consequences of cheating:

First Offense- take paper(s) away and give to assigning teacher, zeroes given to all students involved, assigning teacher issues detention to all students involved.

Second Offense- Same consequences as the first offense with the addition of a one-day suspension from a classroom may be requested by the teacher, and/or a conference may be requested with the student and parent(s).

Third Offense- Same consequences as the second offense with the possibility of off-campus suspension, Saturday School, a one day suspension from class requested by the teacher, a conference with the parents and student.

CLOSED CAMPUS:

Lakeview is a closed campus. Once students arrive on campus, students are not allowed to leave unless they are personally checked out by a parent, guardian, or someone listed on their emergency card or by administrator approval. Students may not leave with anyone not on their emergency card unless specific written permission is given the morning of the day on which a student will be checked out by someone not on the emergency card. Be sure contact numbers are correct on the emergency card, as a call for verification of the request may be made.

CHANGE OF ADDRESS--TELEPHONE--EMERGENCY INFORMATION:

If you move or if emergency card information changes at any time during the school year, please notify the office as soon as possible so that school records can be corrected. It is imperative that all records be current in case of an emergency.

DETENTION

Detention is at 3:30 p.m. sharp and/or during lunch, in a designated room. Detention is given at Lakeview for behavioral issues or to students who are habitually unprepared for class. Detentions related to discipline issues are awarded a corresponding demerit. After the accumulation of five (5) demerits in one quarter a student may not participate in school-sponsored functions that quarter (see Loss of Privileges section).

1. A detention is given for inappropriate actions. The following are some common reasons for detention: late to school or class, electronic devices on, unprepared for class, cut detention, profanity, problems with relationships, defiance of authority, eating out of designated areas, chewing gum, disturbed class, P.E. non-dress, disrespectful/rude behavior, or dress code violation.

DETENTION GUIDELINES

1. *Students must bring a signed slip to detention.* If the detention slip given is lost, a note from a parent/guardian stating the reason detention was given and by whom will suffice.
2. If more than one detention is received on one day, they must be served on consecutive days.
3. Detention is at 3:30 p.m. sharp (or during lunch); anyone arriving late may receive an additional demerit. A parent may walk a student to detention if they are no later than 5 minutes, thus avoiding an additional detention. After 3:35, students will not be allowed into detention. Students are released at 4:15 p.m.
4. Students must bring homework and/or school-related reading materials to detention. Drawing, writing notes or other non-school related activities is not allowed.
5. No excuses for non-attendance or tardiness.
6. Students are not allowed to talk during detention. If there is a question or problem, the student must raise his/her hand. Failure to comply may result in another detention or a loss of activity privileges.
7. All school rules apply in detention.
8. Failure to serve detention:
 - a. 1st offense - student is issued a second detention unless parent contacts school with a valid excuse prior to the start of detention at 3:30 p.m. (the student now needs to serve the next two days in a row for the initial detention).
 - b. 2nd offense - student may receive one day of on-campus suspension or be required to attend Saturday School.
 - c. 3rd offense – will result in one day of off-campus suspension or Saturday School.

DRESS CODE (Ed. Code 35183 and Board Policy 5132)

The Orcutt Union School District School Board and the staff of Lakeview Junior High School believe that appropriate dress and grooming contribute to a productive learning environment. Students have the right to make individual choices from a wide range of clothing and grooming styles, but they must not present a health or safety hazard or a distraction which would interfere with the educational process. With these considerations in mind, the policy concerning dress and grooming is as follows:

1. ALL DRESS MUST BE MODEST, NEAT, CLEAN AND SCHOOL APPROPRIATE AT ALL TIMES
2. Hair shall be clean and neatly groomed. Hair may not be sprayed by any coloring that would drip when wet. If hair color detracts from the learning environment, a student may be asked to return hair to a normal shade.
3. Proper footwear must be worn at all times. NO OPEN TOED SHOES such as sandals or Birkenstocks will be allowed due to safety concerns. No high heel or elevated shoes may be worn in P.E. No flip-flops or slippers are allowed at any time during school hours. Shoes must be worn at all times while at school.
4. No chains or spiked jewelry. Commercial jewelry is acceptable.
5. Pants must fit appropriately and be worn at the waist. SAGGING, jeans, shorts or other apparel with RIPS/TEARS or HOLES are not allowed. NO DISTRESSED JEANS. All skirts, dresses or shorts must reach to the middle finger tip when arms are held straight down at side with or without leggings. If wearing tights, leggings, jeggings or yoga pants, an appropriate length garment (fingertip length on all sides) must be worn over them.
6. No clothing that promotes or advertises weapons, drugs, alcohol or tobacco use. NO clothing that is inflammatory in regard to Race, Religion or Heritage or represents anarchy. NO GANG-RELATED CLOTHING OR ACCESSORIES ARE TO BE WORN AT SCHOOL.
7. Shirts must cover the mid section, with hands raised above heads. NO BARE Midriffs and no skin showing. All shirts MUST have a sleeve. Shirts must maintain personal privacy at all times. Undergarments must not be visible. PE Clothes may not be worn outside of PE classes. Modesty and dressing for success is the student goal.
8. Any questionable grooming that affects the learning process or is a distraction to the learning process will be dealt with by the administration.
9. DEMERIT DETENTIONS WILL BE ISSUED FOR INFRACTIONS AGAINST THIS DRESS CODE.
10. ****Dress for social functions and activities are the same as normal school dress, unless determined by the sponsor of the function and announced prior to the occasion.*

EXTRA-CURRICULAR ACTIVITIES

Students attending dances, games and other school-sponsored events are required to maintain a minimum of a 1.0 GPA and no more than one F grade. Eligibility will be based on quarter grades. Students may regain eligibility at the start of the next quarter.

Many extra-curricular activities are offered throughout the school year at Lakeview Junior High School. These are activities that a student can choose to participate in before, during or after school. Extra-curricular activities include cheerleading (8th), volleyball (7th & 8th), basketball (7th & 8th), track (7th & 8th), and drama (7th & 8th). Extra-curricular activities are not

graded, but a student must maintain good grades and citizenship to continue with the activity. To participate in any extra-curricular activity is a privilege. This privilege may be revoked for inappropriate behavior.

Some extra-curricular activities require a try-out for the student. To try-out for one of these activities (cheerleading, volleyball, basketball), a student must have a minimum GPA (grade point average) of 2.0 and be otherwise eligible to participate in extra-curricular activities based on the Lakeview demerit system. Cheer tryout eligibility will be based on a current grade check. Every two (2) weeks on the first day of the school week, each student who participates in one these activities will be required to pick up a grade check in the office, first thing in the morning, and then submit it completely filled out to their coach, athletic director or office that afternoon. If a student receives a "U" or two "N's" in citizenship on the bi-monthly grade check, or an "F" or a "U" or two "N's" on the report card, he/she will automatically be placed on probation and suspended from the activity for a two (2) week period. If the grade point average, the "F", "N's" or "U" are not raised by the next grade check, the student will be removed from the activity. Students are allowed one (1) probationary period per activity.

GRADUATION ON STAGE

The formal exercise of graduation on stage is an honor and a privilege. To earn this privilege, the student must meet the following criteria:

1. A passing grade in each class (D/1.0 grade average in each class over 4 quarters).
2. No academic "F", or "U" in citizenship, during the 4th quarter of the 8th grade.
3. No more than 16% of the enrolled days missed. (29 days)
4. No more than 29 demerits (Demerits are pro-rated for students enrolling after the start of school year).

HEALTH/PHYSICAL EDUCATION:

Lakeview has locker room facilities; therefore, students are required to dress out in gym clothes. A complete health and P. E. Program is provided for all students. Physical education is required of all students unless excused in writing by a doctor. A modified physical education program is provided for those who can't physically participate in class.

HEALTH SERVICES

The school nurse and aides are in the school for health supervision and consultation. When not on campus a health professional is on call for emergencies. If a student becomes ill at school, the teacher will allow the student to go to the office where they may call home. Medication, including aspirin, CANNOT be given at school unless it has been prescribed by a physician with detailed instructions for use. Medication forms are available in the office. All medication must be brought to the office, along with the signed medication form, and will be dispensed from there. Students with inhalers must have the appropriate forms on file with the office.

ITEMS BROUGHT FROM HOME

Electronic devices, money, expensive bicycles, scooters or other valuable personal items may be easily lost or stolen at school. Students are responsible for items brought to school, as the school cannot assume responsibility. It is the preference of the school that such items be left at home to avoid loss.

HOMEWORK

1. Students can expect homework a minimum of three (3) days per week from each class. An hour and a half to two hours for all assigned work is common Monday through Thursday.
2. Students are expected to complete and turn in all written homework. It is expected to be neat and on time to receive credit. No homework, or incomplete homework, may result in a referral. No telephone calls from the office will be allowed for forgotten homework.
3. Students who will be absent for an extended period of time (5 days or more), should complete an independent study contract. The school must be notified at least three (3) days in advance if an independent study contract is to be issued. It is the student's responsibility to turn in the completed contract to the school office the day the student returns to school.
4. Students should have their assignment books with them throughout the school day and are to fill in their homework assignments daily in ink. Assignment books may be purchased independently or in the school office for \$5.00. Parents should check assignment books and completed assignments daily.

LOSS OF PRIVILEGES

The student will lose the right to participate in any school-sponsored activity based on the number of demerits accumulated. A student has an opportunity to remove demerits and subsequently regain privileges through an arranged contract. Loss of privileges will follow the following limits: Quarter 1- 5 demerits, Quarter 2- 10 demerits, Quarter 3- 15 demerits, Quarter 4- 20 demerits. Students entering after school start will follow a limit of 5 demerits per quarter of attendance. Students receiving 30 or more demerits will lose the privilege of attending the graduation ceremony.

LOST AND FOUND

All lost and found articles are kept in the multi-use room. Articles not claimed within a reasonable time period will be donated to charity. Students are responsible for checking "Lost and Found" for property lost at school.

LIBRARY AND COMPUTER RESEARCH CENTER (CRC)

The CRC resources may be available during school. Books may be checked out for two weeks at a time. Books may be rechecked out at the end of the two weeks. Students not returning books on time may be issued a detention. Students must pay for lost books.

LUNCH

Hot lunches are served and are to be eaten in the cafeteria or in designated outdoor locations. Each student is expected to maintain good table manners and remain seated while eating. The student must pick up all his/her trash when he/she has finished eating and is ready to leave the area. Noontime supervisors are on duty during lunch. Students are expected to obey the supervisors or receive disciplinary action.

PARENT CONFERENCE SCHEDULE

Parent teacher conferences are held three times a year. At those events teachers will be available in the gym to meet with parents. Check the school calendar for exact dates.

PROGRESS REPORTS AND REPORT CARDS

1. A formal progress report will be given to each student at the middle of each quarter. All progress reports must be signed by a parent/guardian and returned to the Homeroom teacher by the specified date.
2. Progress reports may be given weekly to any student whose grade is a "D", "F" or "U" after the 3rd week of each quarter.
3. Report cards will be mailed home at the end of each grading period.
4. Those students who have earned a 3.5 GPA or above, and have received no "F" or "U", are eligible for Honor Roll recognition.

SCHOOL RULES AND CONDUCT

Be safe, responsible and respectful! School rules are necessary to provide a safe environment for learning and to protect each student's right to attend school without being threatened injured or deprived of an education. School rules are to be followed by all students at all times. Detentions, on-campus suspension or off-campus suspensions will be assigned for unacceptable behavior. Demerit detentions will be issued for infractions against the school rules and conduct code.

1. Keep the school neat and clean both indoors and out at all times. Trash goes in the trashcans. Recyclables go in the recycle bins. Loss of snack break privilege may result if trash is not controlled.
2. Walk at all times on campus, except when in assigned areas for physical education or sports.
3. Show courtesy and respect for all students and adults at all times. Do not touch other people or their property. Feet and chair legs on the floor at all times. Be on time and ready to work when the tardy bell rings.
4. Keep restrooms neat and clean. No food or drink in the restrooms for health reasons.
5. Use the bicycle lanes when entering or leaving campus. Walk the bike out to the bicycle lane. Do not ride in the parking lot or on campus other than in designated areas. Bicycle helmets are a state law.
6. Inappropriate bus behavior will result in loss of bus privilege and possible disciplinary action at school.
7. Eating or drinking (other than water) is allowed only during nutrition, lunch and at teacher discretion in a classroom. At lunch all food and drink must be eaten in designated areas, at quad tables or in the cafeteria. Gum, candy and sunflower seeds are not allowed at any time on campus. No one should be on the north "field" side of the building or on the black top with food or drink at any time.
8. During nutrition, no one should be on the blacktop or north side of the buildings.
9. Body contact such as, but not limited to, wrestling, plays fighting, shoving, kissing, holding hands or hugging is not allowed on campus at any time. There is a "no tolerance" policy for aggressive body contact. "Pantsing" another student will result in an immediate suspension.
10. Safekeeping of anything brought from home is the student's responsibility. Collectible cards, games or electronic devices should never be brought to school.
11. Any item that distracts from the learning process or is a possible danger, distraction or invasion of the privacy of others may be confiscated and the parent/guardian will have to claim it, except in the case of cameras where film will need to be destroyed prior to the return of the camera. *Sharp pointed pairs of scissors, cameras, walkie-talkies, laser pointers, aerosol sprays, Sharpie-type markers, electronic equipment and toys are not allowed on campus at all.*
12. No markers or other products whose fumes are labeled toxic or have other warning labeling are allowed on campus. Aerosol containers are not allowed at school.

13. No glass containers for food or drink may be brought on campus.
14. Cell phones must be off before a student enters campus. They may be turned on only after school is dismissed. If the phone is taken away it may be picked up by a parent on record. The second offense will result in detention and a third offense will result in on-campus suspension or Saturday School. Text messaging or use of Social Media during school hours and picture taking is never allowed. Using a cell phone while in a bathroom or locker room can result in an automatic suspension. Any cell phone confiscated will be sent to the office and kept there until a parent/guardian can retrieve it.
15. Bikes, hoverboards and skateboards may not be used while on campus and must be locked up during the school day.
16. No skateboards will be kept in the office.
17. Maintaining or posting material to a Web site or blog that threatens a likelihood of substantial disruption in school, including harming or interfering with the rights of other students to participate fully in school or extracurricular activities, is a violation of the student disciplinary code and subject to appropriate penalties.

SUSPENSION OR EXPULSION (Ed Code 48900)

A student may be suspended or recommended for expulsion for any reason stated in Ed Code 48900. A pupil in violation of Ed Code 48900 may be suspended or recommended for expulsion while on school grounds, while going to or coming from school, during the lunch period, whether on or off campus, and during or while going to or coming from a school sponsored activity. A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
 - (2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance .
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
 - (2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in this subdivision, and this subdivision shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. This paragraph shall become inoperative on July 1, 2018, unless a later enacted statute that becomes operative before July 1, 2018, deletes or extends that date.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

(D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) "Electronic act" means the creation or transmission originated on or off the schoolsite, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, or image.

(ii) A post on a social network Internet Web site, including, but not limited to:

(I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).

(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

TARDIES:

1. Students arriving late to school without a parent/guardian excuse will receive consequences that may include campus clean-up or detention. Habitual tardies may result in on-campus, Saturday School, and/or referral to the School Attendance Review Board(SARB). *If being dropped off tardy, parent must come into the office and sign the student in.*
2. Students must be seated and ready for class when the tardy bell rings or they are considered tardy. Class period tardies may result in demerit detentions.

TELEPHONE USE

The office phone is available for student use with office staff approval. Calls should be made only for 'emergency' situations. Students should plan ahead. They may not call home for forgotten homework. Cell phones must be turned off before the student enters the school campus and not turned on again until school ends. The use of cell phones during schools hours is prohibited. If the phone is taken away it may be picked up the following day by a parent on record.

TEXTBOOKS:

1. All students are responsible for textbooks issued to them. Students are expected to keep textbooks covered at all times. Do not leave backpacks where things may be stolen from them.
2. When property of the district is lent to students, it must be returned in a timely manner, with no more than normal wear and tear. If the property has been willfully cut, defaced or otherwise damaged, or if the student fails to return it, the district will withhold the student's grades, diploma and transcripts until the student or parent/guardian has paid all damages. As provided by the law, the parent/guardian of a minor shall be liable for all damages by the minor's conduct. Education Code 48904.

SCHOOL SPONSORED ACTIVITIES

Pupils attending school activities after school hours are expected to behave appropriately. It is the responsibility of the individual student to see that a ride home is available **WITHIN 15 MINUTES OF THE EVENT ENDING**. If not picked up in this time frame the student may receive a detention. Violation of this rule may result in the pupil's exclusion from the next school activity.

STUDENT DROP OFF AND PICK UP

We have two separate parking lots. The one in front of the office is for staff parking and bus loading and unloading. If a student is ill or being picked up or dropped off for an appointment, a parent may park in the office parking lot in the 10 min. zone. All other student pick-ups or student drop-offs are in the gym parking lot.

SUPERVISION is provided from 8:30 a.m. to 3:30 p.m. Students should not be on campus earlier than 8:25 a.m. and should be picked up no later than 3:30 p.m. unless they are taking part in an organized and supervised program such as sports practice, cheerleading practice, chorus, band or are serving a detention.

Parents coming to drop off or pick up students before and after school should use the parking lot in front of the gym. Please be sure to pull into a parking space or pull to the far end of the lot. **DO NOT STOP IN THE ENTRANCE OR HINDER THE FLOW OF TRAFFIC INTO THE LOT**. This is a safety issue. The parking lot gridlock eases within 10 minutes of the end of school. It is sometimes convenient to delay student pick-up by a few minutes in order to avoid the parking lot gridlock.

VISITORS

All visitors on campus are required to check in at the office and wear a "visitor" badge before visiting or observing anyone on campus. A classroom visitation requires 24-hour notice to the office. Student visitors are not allowed on campus during school hours. Lakeview dances are for Lakeview students only. Visitors will not be allowed to attend at any time.